



GOVERNMENT OF SIKKIM  
FINANCE DEPARTMENT  
GANGTOK

No. 06 /Fin/Adm

Dated 26.08.2022

NOTIFICATION

1. In pursuance of sub-rule (5) of rule 7 of the Sikkim Subordinate Accounts Service rules, 1984, a Limited Departmental Competitive Examination will be held for promotion to the post of Junior Accountant/ Senior Storekeeper/ Cashier in the Grade III of Sikkim Subordinate Accounts Service.
2. The candidates who fulfill following eligibility criteria may apply for promotion to the above posts.

**(I) For the Post of Junior Accountant/Sr. storekeeper/Cashier (Grade – III)**

**(i) Number of posts: 214**

**(ii) Eligibility Conditions:** Accounts Clerk/Junior Storekeeper who have rendered 4 (four) Years of continuous Service in the Grade –IV under SSAS as on 31.08.2022.

**(iii) Syllabus for the examination:** There will be two paper of 2(two) hours duration with 100 marks each. All Question papers shall be objective to fit in the OMR (Optical Mark Recognitions). The candidates are required to answer the questions in the OMR sheet and are required to follow the guideline provided in the OMR Sheet while answering the questions.

**Paper –I**

- i) General Principal of Government Accounting
- ii) Sikkim Financial Rules (All Chapters)
- iii) Hand Book of Payment instruction under Pay & Accounts System (Chapter I to VII)
- iv) Sikkim Public Works Manual 2009 (Chapter II and III)
- v) Sikkim Public Works Code 2009 (Chapter II and III)
- vi) Sikkim Government Service (Leave) Rules 1982
- vii) Sikkim Service (Medical facilities) Rules -1981
- viii) Sikkim Integrated Financial Management System (SIFMS)

## Paper – II

- i) Sikkim Government Service Rule 1974
- ii) General Provident Fund (Sikkim Service) Rules, 1984, Sikkim Government Employees (GIS) Rules 1993 and Contributory Pension Fund (CPF) Rules 2006
- iii) Sikkim Travelling Allowances Rules, 1980
- iv) Sikkim Service (Pension) Rules 1990 (Chapter I to VI)
- v) Sikkim Sub-ordinate Accounts Service Rule, 1984
- vi) Office Procedure manual

3. The selection of persons for promotion will be made through written examination, evaluation of ACRs and Service record by the Committee.
4. The candidates securing minimum qualifying marks shall be considered for the next round of selection process, i.e. ACR evaluation. Merit list will be drawn based on cumulative score. Based on the number of vacancies available, corresponding number of candidates in the order of merit shall be declared as qualified.
5. Success in the examination confers no right to selection unless the competent authority is satisfied after such inquiry as may be considered necessary that the candidate having regard to his/her conduct in the service is eligible and suitable in all respect for selection.
6. Candidates are allowed to refer Rules/Notes and use calculators in the examination hall.
7. All rules/procedures specified at various places in this Notification are to be based on amendments effected from time to time.
8. Mobile Phone and other similar I.T. Gadgets are banned in the Premises of examination Centre and unauthorized use of the Mobile Phone and other I.T. Gadgets shall disqualify the candidature.
9. Applicants applying for the above post should submit their application in the prescribed format which can be downloaded from departmental website [www.sikkimfred.gov.in](http://www.sikkimfred.gov.in) and must reach to this office on or before 12.09.2022.
10. Applicants are requested to submit Departmental Clearance Certificate, ACR/APR for last 4 years and other requisite documents in terms of O.M.

No: M(3)Pt-III/482 dated 19.10.2011 to Service Section of Finance Department on or before 19<sup>th</sup> Sept. 2022.

11. Written examination will be held on 25.09.2022 at TNSSS, Gangtok.

12. The candidates are to reach the venue of the examination by 10.00 am

13. Admit card will be issued w.e.f. 19.09.2022 to 23.09.2000 on all working days from 11.00 A.M to 3.00 P.M from Service Section of Finance Department, Gangtok

Sd/-

Additional Chief Secretary

Finance Department

Memo No. 25-31 /Fin/Adm

Dated 26.08.2022

Copy to:-

1. All Secretaries/Heads of Departments,
2. District Collector, Gangtok/Pakyong/Mangan/Namchi/Gyalzing/Soreng with request to display in notice board for information to all District Employees,
3. SDM, Rongli, Rangpo, Yangang, Ravongla, Jorthang, Dentam, Yuksom, Chungthang, Passingdong and Kabi with request to display in notice board for information.
4. Director, I.P.R Department for publication in the Sikkim Herald for at least three consecutive times.
5. All Block Development Officer, Block Administrative Centre with request to display in notice board for information.
6. Deputy Director (IT), Finance Department for hosting in departmental website.
7. Notice Board.
8. File & Guard File.

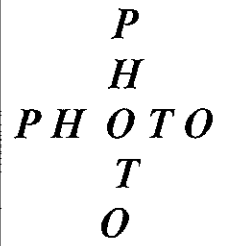


Secretary-cum-Controller of Accounts

Finance Department

Appendix I

**Application Form for the post : JUNIOR ACCOUNTANT**



To

*The Secretary- cum-Controller of Examination,  
Finance Department  
Government of Sikkim  
Gangtok.*

1. Name of Candidate :.....  
(BLOCK LETTERS)
2. Date of Birth as per Service Record: .....
3. Father's/Husband's Name : .....
4. Present Address :.....
5. Date of appointment in the present post : .....
6. Name of Department : .....
7. Present place of posting with date::.....
8. Mobile/contact nos :.....
9. E-mail Id :.....
10. Date of submission of application form .....

*Signature of Candidate*

**Certificate of Head of Department/Head of Office**

*It is certified that the above information given in the application form has been verified from the service record of the applicant and is found correct. Further, there is no departmental proceeding contemplated or pending against Shri/Mrs/Ms.....till date.*

**SIGNATURE OF HEAD OF DEPARTMENT  
HEAD OF OFFICE**